

- ❖ Initiation Kickoff
 - Explain switches and changes with emphasis on why
 - Commitment and Date Cards
 - Handed out here, turned in after personal meetings
- ❖ Personal Meeting
 - Personal Introductions
 - Name, major, position, class
 - Initiate Introduction
 - Name, where they're from, major
 - Why K-State
 - What they like to do
 - Why Tau Beta Pi
 - What is Good Character?
 - Ask for an example
 - Show examples of Signature books
 - Ask if they have questions
 - Turn in commitment cards
- ❖ Post-Interview Meeting-(Executive Board Only)
 - Sit down, picture of student
 - Ask if ANYONE has a reason NOT to pass
 - If no, pass
 - If yes, discuss reasons and everyone votes
- ❖ Orientation Session (Signature Books, check name)
- ❖ (Events in order of when they take place)
 - Signature Books
 - Eliminate current initiate signatures
 - Initiates should print them off and bring them to meeting
 - Pizza
 - Get to know you game (icebreaker)
 - Signatures
 - (Make sure to explain to professors how the meeting will take place)
- ❖ Service Project
 - Get to know people
 - Pi Day? (representation)
 - Potential Spring KS Hill?
 - Give out bents and explain them at the END of the service project
- ❖ Initiation

August 26, 5:00 PM



Old Business:

- Media Coordinator Elect
 - Decided not to have one because we don't feel like we really need it
- Katie- Eligibility Report to nationals soon

New Business:

- Stuffing Envelopes
 - Done-Will be sent out soon with email with corrected date for information session, 24th not 22nd
 - Pass out flyers soon-put corrected date for information session, 24th not 22nd
- General Body Meeting-September 8th
 - Not much, just some planning to do
 - Tell buddies who are members but not officers to go to meeting
- Financial Report
 - Nationals all paid up except a measly insignificant \$17
 - Somewhat kind of almost bottomless pit for the Deans office
- Tailgate-Oct. 10th
 - Being planned by Social/Outreach committee
- Company of the Year
 - Emily-Copy Austin on stuff
- Pizza Party-Oct. 8th
 - Invite faculty for convenience for all parties
- Conference
 - Date coming sometime in September
- Old Tau Beta Pi stuff
 - Caroline and Nathan rummage through and sort for cool/keep stuff versus trash

Officer List

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Fall 2015 Calendar

Date	Activity	Location and Time	Responsible Party
August 17	Complete List of Prospective Students		Corr. Sec./Cataloguer
August 24	Send Report of Eligibility		Corr. Sec.
August 26	Stuff Parent Envelopes		
August 28	Send 1 st letter to Parents Send 1 st email to students		Cataloger
	Welcome back event?		
September 8	General Body meeting to invite new initiates, explain new committees	5:30 pm	Everyone
September 24	Information Session	RA 1066 6:00 pm	President, Cataloguer, All officers
October 2	Applications Due	RA 1042 4:30 pm	Cataloguer
October 6	Review Applications Hand out acceptance letters and send emails Email Signature books		ALL Cataloger Cataloger
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October 28	Review signature books		ALL
October 29-31	Convention	Providence, RI	Emily and Jacob
November 6	Catalog Card due date & Submit election report		Corr. Sec.
November 16-20	Canned Food Drive		
December 3	Initiation/Banquet	DUR 1029 4:30	ALL
December 4	Elections and Social	TBA 5:00pm	ALL
December 17	Submit Final Action Report and Roll Book Signatures & Report of Officer Election Submit Fees		Corr. Sec. Treasurer
	Engineering Futures	RA 1066 9 am	Engg Fut. Chair + All

September 2, 6:30 PM



Old Business:

- General Body Meeting
 - Tell all your friends
 - Mandatory to get cords at graduation
 - Tuesday, 5:30
- Tailgate
 - Possibly more people from ESC and Steel Ring?

New Business:

- Stuffing Envelopes
 - Done-Will be sent out soon with email with corrected date for information session, 24th not 22nd
- Financial Report
 - Nationals all paid up except a measly insignificant \$17
 - Somewhat kind of almost bottomless pit for the Deans office
 - Committee Updates
 - Outreach-Tailgate questions
- Conference
 - Date coming sometime in September
- Career Fair Banquet
 - Make sure to go if you signed up

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September 9, 6:30 PM



Old Business:

- Career Fair Banquet
 - Make sure to go if you signed up
- Initiate Updates
 - Mail CIS
 - Deliver others in classes or assemblies
- Media Coordinator Elect
 - Rachel?

New Business:

- ESC Meetings
 - Austin is attending on Monday at 4:30
- Conference
 - Date coming sometime in September

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	Engineering Futures	RA 1066 9 am	Engg Fut. Chair + All

Tau Beta Pi Officer Meeting Minutes

9/30/15



Members in attendance

President – Emily Garrison
Vice President– Jacob Lengquist
Vice President Elect– Caroline Kabus
Treasurer– Levi Hefner
(Excused) Corresponding Secretary - Katie Helmer
Corresponding Secretary Elect – Peter Jensen
(Excused) Recording Secretary – Lucas Verschelden
Membership Coordinator - Yichao Zhang

(Excused) Membership Coordinator Elect- Maggie Spangler
Editor - Stephen Fleming
Media Coordinator – Jay Disberger
Awards Chair – Austin Jueneman
(Absent) Engineering Futures Chair – Tanner Wolf
Event Chair – Nathan Robertson
Conference Coordinator – Aaron Mason

Old Business

- Info Session
 - 40+ Attendees + 10ish that couldn't make it but requested applications
- Order New bents - Emily will execute

New business

- Review applications next Wednesday 1-10-2015
 - New Procedure
 - Instead of just passing on questionable applicants until three people are willing to sign:
 - Put those applications in a separate pile
 - New Application Review:
 - 2 people must disapproval = Vote by 2/3 majority not to induct
 - Applicants are allowed to rewrite essay if committee deems necessary

Pizza party

- Faculty List was updated
 - 5 professors confirmed that they will attend the pizza party
- **All members:**
 - **Read updated list of faculty and encourage them to attend the Pizza Party**
- Current members Please RSVP for Pizza Party so we know how much pizza to order

Note: If you are graduating this semester, make sure you are attending at least on even to receive your chords.

Note: We should be keeping track of whether people are attending one event a semester.

- Jacob Lengquist to keep track

Tailgate

- Next Saturday 3-4 hours in rec parking lot before game
 - ESC – advertising, parking spot
 - TBP - truck grill, food
 - Steel Ring – food
- Is there a tent available?
- If you'd like to bring something, please do
 - Jay to bring 2 pans of brownies

Jay Note: Make sure your email works on the TBP website

Next Week: Review applications, plan for a little extra time.

October 10, 6:30 PM



Old Business:

- Pizza Party
- Tailgate

New Business:

- Application Review
- Meeting Schedule Posted on Calendar
 - Not every week

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October 21, 6:30 PM



Old Business:

- Application Review

New Business:

- KS Hill
 - Meet at 12:00 in the atrium
- Banquet/Elections
- New application ideas
 - Bring to next meeting

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Officers Meeting

Tau Beta Pi

1/20/16

Overview

- New Advisor
- Next Meeting
- New Timeline
- Committees

New Advisor

Dr. Emily Dringenberg

Fiedler 1084

dringenberg@ksu.edu

Next Meeting

- ▷ General body meeting
- ▷ Vote to change initiation process
- ▷ **Invite members**

New Timeline

2/3/16 - Stuff Letters, send out emails

2/17/16 - Initiation Kickoff

2/22/16-2/26/16 - Personal Meetings

3/2/16 - Post-Interview Meeting

3/9/16 - Orientation

3/30/16 - Signature Books Due

4/19/16 - Initiation/Banquet

Committees

Community Service

- ▷ **Vice President**
- ▷ Vice President Elect
- ▷ Recording Secretary

Action Items

- ▷ Begin planning for two community service projects (select dates)

Committees

Membership

- ▷ **Membership Coordinator**
- ▷ Membership Coor. Elect
- ▷ Corresponding Secretary
- ▷ Corr. Secretary Elect

Action Items

- ▷ Get list from Dr. Dringenberg
- ▷ Begin preparing letters and labels (by 2/3/16)

Committees

Conference

- ▷ **President**
- ▷ Vice President
- ▷ Conference

Action Items

- ▷ Updates?

Committees

Events

- ▷ **Treasurer**
- ▷ Editor
- ▷ Media
- ▷ Media Elect
- ▷ Awards
- ▷ Engineering Futures
- ▷ Events

Action Items

- ▷ Begin planning Orientation Session
- ▷ Begin planning election event

Questions?



Officers Meeting

Tau Beta Pi

1/27/16



Roll Call

Overview

- Mission
- Next Meeting
- Committees
- Stuff Letters

Mission

Recognize – accomplishments among engineering students and professionals.

Celebrate – exemplary people and their important engineering contributions to society.

Champion – engineering as a highly valued career.

Next Meeting (for real this time)

- ▷ General body meeting
- ▷ Vote to change initiation process
- ▷ **Invite members**

Committees

Community Service

- ▷ **Vice President**
- ▷ Vice President Elect
- ▷ Recording Secretary

Action Items

- ▷ Community Service Dates?

Committees

Membership

- ▷ **Membership Coordinator**
- ▷ Membership Coor. Elect
- ▷ Corresponding Secretary
- ▷ Corr. Secretary Elect

Action Items

- ▷ Begin preparing for upcoming events
- ▷ Pledge Cards, Signature Books, etc.

Committees

Conference

- ▷ **President**
- ▷ Vice President
- ▷ Conference

Action Items

- ▷ Updates?

Committees

Events

- ▷ **Treasurer**
- ▷ Editor
- ▷ Media
- ▷ Media Elect
- ▷ Awards
- ▷ Engineering Futures
- ▷ Events

Action Items

- ▷ Begin planning Orientation Session
- ▷ Begin planning election event

Questions?



Officers Meeting

Tau Beta Pi

2/10/16



Roll Call

Overview

- Conference
- Upcoming Dates
- Sign Ups for Meetings

Conference

March 4th/5th

Who will be attending?

Let Aaron Mason and Caroline Kabus know

Upcoming Dates

- ▷ **2/17/16 - Initiation Kickoff**
- ▷ 2/22/16-2/26/16 - Personal Meetings
- ▷ 3/2/16 - Post-Interview Meeting

Sign Ups for Meetings

Put your name under available times

<https://docs.google.com/spreadsheets/d/1AHyxHTJ11audZfMAMKxEQ1HLPQc0fbOy9kZPwxcnu9A/edit?usp=sharing>

Committees

Community Service

- ▷ **Vice President**
- ▷ Vice President Elect
- ▷ Recording Secretary

Action Items

- ▷ Begin planning community service

Committees

Membership

- ▷ **Membership Coordinator**
- ▷ Membership Coor. Elect
- ▷ Corresponding Secretary
- ▷ Corr. Secretary Elect

Action Items

- ▷ Continue preparing for upcoming events
- ▷ Pledge Cards, Signature Books, etc.

Committees

Conference

- ▷ **President**
- ▷ Vice President
- ▷ Conference

Action Items

- ▷ Accept sign ups for members

Committees

Events

- ▷ **Treasurer**
- ▷ Editor
- ▷ Media
- ▷ Media Elect
- ▷ Awards
- ▷ Engineering Futures
- ▷ Events

Action Items

- ▷ Cont. planning Orientation Session
- ▷ Cont. planning election event

Questions?



Initiation Kickoff

Tau Beta Pi

2/17/16

Overview

- Mission
- Ratification Ballot
- New Initiation
- Pamphlets

Tau Beta Pi

- ▷ Oldest engineering honor society
 - Founded in 1885
- ▷ More than 240 member schools
- ▷ Over 1 million members
- ▷ (Almost) entirely student ran

Mission

Recognize – accomplishments among engineering students and professionals.

Celebrate – exemplary people and their important engineering contributions to society.

Champion – engineering as a highly valued career.

Events

- ▷ KS Hill
- ▷ Adopt a Highway
- ▷ Pi Day



Eligibility

- ▷ Undergraduates
- ▷ Graduates
- ▷ Alumnus
- ▷ Eminent Engineers

Long story short...
if you're here, you're eligible

Benefits

- ▷ Lifetime Membership

Benefits

- ▷ Lifetime Membership
- ▷ Scholarship Opportunities

Benefits

- ▷ Lifetime Membership
- ▷ Scholarship Opportunities
- ▷ Networking

Benefits

- ▷ Lifetime Membership
- ▷ Scholarship Opportunities
- ▷ Networking
- ▷ Leadership Opportunities

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- ▷ Professional Development
- ▷ Moving Expenses

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- ▷ Scholarship Opportunities
- ▷ Networking
- ▷ Leadership Opportunities
- ▷ Professional Development
- ▷ Moving Expenses
- ▷ Insurance Discounts

Benefits

- ▷ Lifetime Membership
- ▷ Scholarship Opportunities
- ▷ Networking
- ▷ Leadership Opportunities
- ▷ Professional Development
- ▷ Moving Expenses
- ▷ Insurance Discounts
- ▷ Educational Loans

Benefits

- ▷ Lifetime Membership
- ▷ Scholarship Opportunities
- ▷ Networking
- ▷ Leadership Opportunities
- ▷ Professional Development
- ▷ Moving Expenses
- ▷ Insurance Discounts
- ▷ Educational Loans
- ▷ FE/PE Testing Materials

Benefits

- ▷ Lifetime Membership
- ▷ Scholarship Opportunities
- ▷ Networking
- ▷ Leadership Opportunities
- ▷ Professional Development
- ▷ Moving Expenses
- ▷ Insurance Discounts
- ▷ Educational Loans
- ▷ FE/PE Testing Materials
- ▷ And more...

Next Steps

- ▷ Sign up for meeting
- ▷ Attend Orientation
- ▷ Complete Signature Book
- ▷ Complete Service Project
- ▷ Pay Dues

Meeting

- ▷ Questions to expect
 - What is character and when was a time you displayed it?
 - How will Tau Beta Pi help you achieve your goals?

Financial Dues

- ▷ One-time due of \$95
 - \$9.00 Membership Key
 - \$3.40 Membership Certificate
 - \$12.00 THE BENT Subscription
 - \$2.00 Organization Information
- ▷ Remaining used to run organization

Important Dates

- ▷ 3/10/16 Orientation
- ▷ 3/30/16 Signature Books Due
- ▷ 4/03/16 Adopt-A-Highway
- ▷ 4/09/16 KS Hill
- ▷ 4/19/16 Initiation/Banquet

Questions?



Initiation Kickoff

Tau Beta Pi

3/10/16

Overview

- History
- Signature Books
- Important Dates

History

- ▷ Oldest engineering honor society
 - Founded in 1885
- ▷ Started at Lehigh University

Signature Books

- ▷ 15 Faculty Members
- ▷ 10 Current Members
- ▷ Quiz

Important Dates

- ▷ 4/01/16 Signature Books Due
- ▷ 4/03/16 Adopt-A-Highway
- ▷ 4/09/16 KS Hill
- ▷ 4/19/16 Initiation/Banquet

Questions?



Officers Meeting

Tau Beta Pi

4/6/16



Roll Call

Overview

- Service Project
- Open House
- Signature Books
- Committees

Service Project

- ▷ Who can be there?
 - Just the beginning?
 - Whole event?
- ▷ Do we have a location for supplies?

Open House

- ▷ Look in the closet for supplies
- ▷ Who can help?
 - Will send out email

Committees

Community Service

- ▷ **Vice President**
- ▷ Vice President Elect
- ▷ Recording Secretary

Action Items

- ▷ To the *danger zone*

Committees

Membership

- ▷ **Membership Coordinator**
- ▷ Membership Coord. Elect
- ▷ Corresponding Secretary
- ▷ Corr. Secretary Elect

Action Items

- ▷ Continue answering emails
- ▷ Induction

Committees

Events

- ▷ **Treasurer**
- ▷ Editor
- ▷ Media
- ▷ Media Elect
- ▷ Awards
- ▷ Engineering Futures
- ▷ Events

Action Items

- ▷ Open House Table
- ▷ Plan for end of year elections

Questions?